WHS Silver Cord Award Form
The Waukee High School Silver Cord Program is sponsored by Waukee Community Education.

Complete this document and return it to the Silver Cord Coordinator during the semester that the volunteer service was performed. Students should keep completed summer hour forms until fall. Summer hours are due September 15th. Fall hours are due the last day of 1st semester. Spring hours are due the last day of 2nd semester. *Seniors must turn in all hours by April 30th of their graduation year.

Student Name: ___________________________ 9th Grade (CIRCLE): PV TL

Date: ___________ Graduation Year: _______ Student Email: ____________________

Non-Profit Organization: ____________________________

Date of Service: ___________________________ Total hours worked: __________

Student Signature: ____________________________

(My signature states my understanding that if the event does not meet the Silver Cord requirements the hours may not be allowed to be counted. I promise to be a good representative of WHS at all times. I will contact the site supervisor if there is a conflict with this commitment and find a replacement if necessary.)

Parent Signature: ____________________________

(My signature represents my approval of the student’s volunteering as explained on this document. I understand that my student is the required person to fill out this form.)

STUDENTS: PLEASE ANSWER EACH QUESTION BELOW

1. What did you do during the volunteer experience?

2. How did you benefit from this volunteer experience?

BELOW BOX MUST BE COMPLETED

With this signature, I certify that I have completed ________ hours.

Student Signature: ____________________________

Signature of Community Member (Non-profit Representative) ________________________

Print Name

Phone number__________________________ email address________________________________

I verify that ____________________________ volunteered for _________ hours.

Name of student ____________________________ 

# of hours

Community Member Comments:
When volunteering at a site multiple times, please list each day worked at this specific job/place, the time you worked that day, and the total number of hours for each day.

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Consider volunteer activities of interest to you. Like the “Waukee High School Silver Cord Program” Facebook Page, or follow us on Twitter @whссsilvercord, for opportunities that qualify or download the Silver Cord Handbook at [www.waukeeschools.org/our-district/community-education/silver-cord-program](http://www.waukeeschools.org/our-district/community-education/silver-cord-program)

**Complete service.** Submit your Silver Cord Award Form to the Silver Cord Coordinator – one form per activity. Forms are due during the semester that the volunteer service was performed! Recognition will be awarded at the end of each term. Silver Cord hours will be logged in PowerSchool.

**Choose to volunteer again!** The more hours you volunteer, the closer you are to a silver cord at graduation. But remember, the most important thing is giving something back to our community. Your service matters!

**Summer Service Hours.** Students keep completed award forms until they return to school in the fall. Summer forms are due no later than **September 15th**! 🍃 Hours will not show in PowerSchool until late September. Forms can be found at school or at: [www.waukeeschools.org/our-district/community-education/silver-cord-program](http://www.waukeeschools.org/our-district/community-education/silver-cord-program)

**Service NOT recognized.** School activities such as selling merchandise, homecoming events, music or athletic practices, work for one’s family or babysitting (or work) for a single family, participation in self-improvement workshops and clinics, service which is part of an academic, court ordered, or discipline requirement. Service must be performed through a non-profit (501c3) agency or affiliated organization.

*Contact Casey Condon-Yu at ccondonyu@waukeeschools.org with any questions.*